

AGENDA

AUDIT COMMITTEE MEETING

Date: Wednesday, 10 June 2015
Time: 7.00 pm
Venue: Committee Room - Swale House

Membership:

Councillors Mike Baldock, Andy Booth (Vice-Chairman), Mick Galvin, Nicholas Hampshire (Chairman), Harrison, Alan Horton, Nigel Kay, Samuel Koffie-Williams and Peter Marchington

Quorum = 3

	Pages
1. Apologies for Absence and Confirmation of Substitutes	
2. Declarations of Interest	
<p>Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.</p> <p>The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:</p> <p>(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.</p> <p>(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.</p> <p>Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.</p>	
3. Minutes	
<p>To approve the Minutes of the Meeting held on 25 March 2015 (Minute Nos. 584 - 591) as a correct record.</p>	

Part B Reports for Decision by the Audit Committee

4.	Internal Audit Annual Report 2014/15	1 - 30
5.	Annual Governance Statement	31 - 44
6.	Audit Committee Annual Report	45 - 54
7.	Fee Letter 2015/16	55 - 58
8.	Benefit Fraud Annual report 2014/15	59 - 64
9.	Work Programme	65 - 70

Issued on Monday, 1 June 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Audit Committee, please visit www.swale.gov.uk

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